

Skype for Business

Easy and secure virtual meeting space

Skype for Business allows you to see, message, talk and share with your colleagues and contacts. Everyone has the ability to bring the meeting to them, via their device.

- Use it to chat quickly via messaging for a private text conversation.
- See if your colleagues are free by checking their availability, based on their Outlook calendar.
- Book Skype meetings in Outlook and share the invitation.
- Arrange a face-to-face meeting and, like a conference call, view others on your screen too.
- Work on the same documents at the same time during the call and view each others' screens to share information in real time.
- Record audio and video calls for contacts to collect.

Meet and collaborate as if you were in the same office, at the same time.



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